

**Chief Executives' Group – North Yorkshire and York
5 September 2012 at County Hall, Northallerton
Minutes and action points**

1	Present and apologies	Action																																																		
	<p>Present:</p> <table><tr><td>Richard Flinton</td><td>North Yorkshire County Council (chair)</td></tr><tr><td>Jim Dillon</td><td>Scarborough Borough Council</td></tr><tr><td>Janet Waggott</td><td>Ryedale District Council</td></tr><tr><td>Paul Shevlin</td><td>Craven District Council</td></tr><tr><td>Wallace Sampson</td><td>Harrogate Borough Council</td></tr><tr><td>Tim Madgwick</td><td>North Yorkshire Police</td></tr><tr><td>Kate Tayler</td><td>North Yorkshire and York Forum</td></tr><tr><td>Andy Wilson</td><td>North York Moors National Park, also representing Yorkshire Dales National Park Authority (on behalf of David Butterworth)</td></tr><tr><td>Kersten England</td><td>City of York Council</td></tr><tr><td>Tony Clark</td><td>Richmondshire District Council</td></tr><tr><td>Phil Morton</td><td>Hambleton District Council</td></tr><tr><td>Len Cruddas</td><td>Leeds, York and North Yorkshire Chamber of Commerce</td></tr><tr><td>Nigel Hutchinson</td><td>North Yorkshire Fire and Rescue</td></tr><tr><td>Julie Bolus</td><td>NHS North Yorkshire and York (on behalf of Chris Long)</td></tr></table> <p>In attendance:</p> <table><tr><td>Katie Needham</td><td>NHS North Yorkshire and York</td></tr><tr><td>Anne Marie Lubanski</td><td>North Yorkshire County Council</td></tr><tr><td>Helen Taylor</td><td>North Yorkshire County Council</td></tr><tr><td>Cynthia Welbourn</td><td>North Yorkshire County Council</td></tr><tr><td>James Farrar</td><td>York, North Yorkshire and East Riding LEP</td></tr><tr><td>Debbie Bassett</td><td>North Yorkshire County Council</td></tr><tr><td>Gary Fielding</td><td>North Yorkshire County Council</td></tr><tr><td>Neil Irving</td><td>North Yorkshire County Council</td></tr><tr><td>Deborah Hugill</td><td>North Yorkshire County Council (secretariat)</td></tr></table> <p>Apologies:</p> <table><tr><td>David Butterworth</td><td>Yorkshire Dales National Park Authority</td></tr><tr><td>Chris Long</td><td>NHS North Yorkshire and York</td></tr></table>	Richard Flinton	North Yorkshire County Council (chair)	Jim Dillon	Scarborough Borough Council	Janet Waggott	Ryedale District Council	Paul Shevlin	Craven District Council	Wallace Sampson	Harrogate Borough Council	Tim Madgwick	North Yorkshire Police	Kate Tayler	North Yorkshire and York Forum	Andy Wilson	North York Moors National Park, also representing Yorkshire Dales National Park Authority (on behalf of David Butterworth)	Kersten England	City of York Council	Tony Clark	Richmondshire District Council	Phil Morton	Hambleton District Council	Len Cruddas	Leeds, York and North Yorkshire Chamber of Commerce	Nigel Hutchinson	North Yorkshire Fire and Rescue	Julie Bolus	NHS North Yorkshire and York (on behalf of Chris Long)	Katie Needham	NHS North Yorkshire and York	Anne Marie Lubanski	North Yorkshire County Council	Helen Taylor	North Yorkshire County Council	Cynthia Welbourn	North Yorkshire County Council	James Farrar	York, North Yorkshire and East Riding LEP	Debbie Bassett	North Yorkshire County Council	Gary Fielding	North Yorkshire County Council	Neil Irving	North Yorkshire County Council	Deborah Hugill	North Yorkshire County Council (secretariat)	David Butterworth	Yorkshire Dales National Park Authority	Chris Long	NHS North Yorkshire and York	
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2	Minutes of last meeting – 10 May 2012	Action																																																		
	The minutes of the last meeting were agreed as a true record.																																																			
3	Matters arising	Action																																																		
	Item 5 Sub-Regional Collaboration on Infrastructure Mapping and Planning – Joint commissioning with regard to development of CIL has																																																			

	<p>not been possible, but generally a common methodology is being used. The web-based infrastructure map is almost complete and access will be shared with all members of the group.</p> <p>Item 10 Localisation of support for council tax – North Yorkshire County Council has responded and there would be a possibility of providing support but this needs further discussion. District councils will be starting public consultations soon. Adoption of a new scheme will not happen until January and it is unlikely that there will be one standard scheme across the county.</p>	
4	Community plan updates	Action
4a	<p>Safeguarding and protecting adults at risk of significant harm</p> <p>Anne Marie Lubanski and Helen Taylor presented a paper updating the meeting on progress being made in the county. A key progress point has been the appointment of an independent chair, Jonathan Phillips, to the Safeguarding Adults Board. Training also remains a priority with take up good and a conference for staff is planned for November to promote the importance of dignity and wellbeing in safeguarding.</p> <p>A serious case review is underway and North Yorkshire County Council is working closely with health. The changes in the health community were also highlighted and the potential effects these may have on safeguarding.</p> <p>Problems of doorstep selling to vulnerable adults were discussed, particularly in relation to those having dementia. The need to share information effectively between organisations was emphasised.</p>	
4b	<p>Safeguarding and protecting children and young people at risk of significant harm</p> <p>Cynthia Welbourn presented a paper updating the meeting on the children and young people element of the North Yorkshire Community Plan priority to protect and support vulnerable people.</p> <p>She explained that the arrangements for safeguarding were long established and that the scope of the issue was much more than child protection. She acknowledged the input of all partners and thanked them for their support.</p> <p>She detailed the four levels of need and explained that there is currently growth in demand across the county and therefore pressure on services. Currently performance is high but she acknowledged that as demand increases smarter working will be needed. She particularly mentioned teenagers with multiple vulnerabilities and the fact that agencies must work in a more integrated way in this area. She also detailed work in relation to troubled families, housing and homelessness and domestic abuse.</p>	

4c	<p>In response to a question, she confirmed that statistical information contained in the report could be provided at a district level.</p> <p>Tim Madgwick asked about the number of looked after children in North Yorkshire who originate outside the county. Cynthia explained that arrangements include children's homes which are independently provided so that a full picture was not necessarily available and confirmed that home authorities remain responsible for children placed outside county boundaries.</p> <p>The importance of preventative work, good data and aligning media strategies were discussed.</p> <p>Working jointly to reduce health inequalities</p> <p>Katie Needham presented a paper on joint work promoting healthier lifestyles and reducing risk behaviours. She also highlighted the work being done to embed health inequalities within all priorities through the joint strategic needs assessment. She explained that the joint health and wellbeing strategy is out for consultation and reducing inequalities is a key priority.</p> <p>Julie Bolus underlined that there was a need to emphasise key messages through all partner organisations and she anticipated that clinical commissioning groups, as they mature, may facilitate partner training in this area.</p> <p>Helen Taylor briefed the group that Dr Lincoln Sargeant, newly appointed Director of Public Health for North Yorkshire, will be coming into post in November, and that Helen would be meeting with district chief executives in due course to discuss future working.</p> <p>Kersten England informed the meeting that Dr Paul Jones had started in post as Director of Public Health for York and confirmed that he and Dr Sargeant would need to work in close collaboration.</p>	
5	York, North Yorkshire and East Riding Local Enterprise Partnership	Action
	<p>James Farrar presented a report on the progress of the LEP, explaining that the current focus was much more strategic. A draft plan was discussed and James undertook to feed in the results of the discussion.</p> <p>Three objectives have been identified as follows:</p> <ul style="list-style-type: none"> • Support and encourage small businesses to grow • Provide support for major business growth opportunities • Be recognised as a strong voice for local businesses at a local and central government level <p>The possibility of a city deal was discussed. This would also be an opportunity to address innovation and skills issues.</p>	

	<p>The potential opportunities associated with a proposed potash mine were discussed but it was understood that the due process relating to planning was just beginning and this needed to be objective.</p> <p>Len Cruddas confirmed that the Chamber of Commerce was working closely with the LEP and emphasised the importance of valuing what was already in place and working well.</p> <p>Other points made included making full use of opportunities for collaboration with other LEPs, providing geographical balance, the need to support tourism without duplicating what is already being done and the health and social care economy opportunities which are available. Synergies with work being carried out within the voluntary and community sector also need to be explored.</p>	
6	Police and crime commissioner elections	Action
	<p>Kersten England explained there would be local counting, with staggered start times, and a centralised result centre. Training will be provided to local returning officers particularly around doubtful votes.</p>	
7	Performance reward grant – annual report 2011/12	Action
	<p>Neil Irving presented a report detailing how the North Yorkshire performance reward grant has been used during the year. There is slippage in some projects but the lead officers are confident that this will be rectified soon.</p> <p>The amount distributed in small grants to voluntary organisations will be significantly smaller in 2012/13 and future years, as the endowment element takes precedence.</p> <p>It was agreed that North Yorkshire County Council officers be authorised to agree reasonable requests from project leads for slippage in line with the recommendation in the report.</p>	
8	Community safety and criminal justice partnerships under the Police and Crime Commissioner	Action
	<p>Nigel Hutchinson presented a proposal to change the current arrangements and move towards one strategic body for community safety and criminal justice with a hub and spoke arrangement for local delivery. The impetus for this is the diminishing resources available and the need for the police and crime commissioner to work with one strategic body. It was acknowledged that there were sensitivities around this and that the proposal was not fully worked up yet.</p> <p>There was general agreement with the principle of rationalisation but concerns were expressed about the risk of losing the good locally focussed work which is currently carried out.</p>	

	It was agreed that a further paper will be brought to the November meeting of the group and a blueprint will be produced for the newly elected commissioner. These should present a number of options.	NH
9	North Yorkshire Credit Union	Action
	Gary Fielding provided the meeting with a verbal update on the credit union. He agreed to provide a note for district council chief executives to discuss with their lead Members.	GF
10	Welfare reform	Action
	Neil Irving gave a verbal update on this emerging issue. The impact is not yet clear but information is being shared between relevant partners. Neil will circulate a paper regarding the proposed replacement in North Yorkshire for the discretionary elements of the Social Fund and members of the group should contact him if they wish to become more involved.	NI
11	LGNYY meeting 28 September 2012	Action
	It was agreed that members of the group would contact Neil Irving with any additions or amendments to the circulated list of agenda items.	All
12	Chief Executives' Group 2013 meeting dates	Action
	<p>The following dates have been booked for 2013:</p> <p>Thursday 14 February 2013 Thursday 20 June 2013 Thursday 12 September 2013 Thursday 14 November 2013</p> <p>All meetings will take place from 2.30 – 4.30pm in meeting room 2, County Hall, Northallerton.</p>	
13	Any other business	Action
	Tour de France – the possibility of the first leg of the Tour de France being hosted by Yorkshire was discussed. Further discussions with key officers will be held. Members of the group will nominate the relevant staff.	All
14	Date and time of next meeting	Action
	Wednesday 14 November 2012, 2.30 – 4.30pm, meeting room 2, County Hall, Northallerton.	